

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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**July 27, 2021, Executive Session at 5:30 P.M.**

**Regular Meeting at 6:30 P.M.**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT [WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM](http://WWW.CITYOFBASTROP.ORG/CITIZENCOMMENTFORM) BEFORE 5:00 P.M. ON July 27, 2021. COMMENTS SUBMITTED BY THIS TIME WILL BE DISTRIBUTED TO THE CITY COUNCIL PRIOR TO MEETING COMMENCEMENT, REFERENCED AT THE MEETING, AND INCLUDED WITH THE MEETING MINUTES. COMMENTS FROM EACH INDIVIDUAL WILL BE LIMITED TO THREE (3) MINUTES WHEN READ ALOUD.**

**1. CALL TO ORDER**

**2. EXECUTIVE SESSION**

2A. City Council shall convene into closed executive session pursuant to Texas Government Code Sections 551.071 and 551.072, to seek the advice of legal counsel, and to deliberate upon the acquisition of real property interests associated with the construction of Wastewater Treatment Plant #3 at 385 SH 304, Unit B, Bastrop, TX 78602, and its collections systems, including all related agreements, authorizations, easements, resolutions, and associated legal actions.

2B. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding Bastrop County District Court Cause #1842-21, M.C. Bastrop 71, LP, and related litigation matters.

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3. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

4. CALL TO ORDER – REGULAR SESSION – 6:30 P.M.

5. PLEDGE OF ALLEGIANCE

**TEXAS PLEDGE OF ALLEGIANCE**

*Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

6. INVOCATION – Dustin Bartee, Senior Minister with Bastrop Christian Church

7. PRESENTATIONS

7A. Mayor's Report

7B. Council Members' Report

7C. City Manager's Report

8. WORK SESSION/BRIEFINGS

8A. Receive presentation of the Proposed FY2022 Budget and announce that the Public Hearing on the FY2022 budget will be held on September 14, 2021, at 6:30pm at City Hall 1311 Chestnut Street. (Submitted by: Paul A. Hofmann, City Manager)

9. STAFF AND BOARD REPORTS

9A. Receive presentation on the unaudited Monthly Financial Report for the period ending June 30, 2021. (Submitted by: Tracy Waldron, Chief Financial Officer)

9B. Receive Quarterly Report from Visit Bastrop (Submitted by: Tracy Waldron, Chief Financial Officer)

9C. Receive Quarterly Report from BEDC. (Submitted by: Candice Butts, Community Impact Manager)

9D. Receive Quarterly Report from Lost Pines Art Center. (Submitted by: Candice Butts, Community Impact Manager)

9E. Receive Quarterly Report from Bastrop Opera House. (Submitted by: Candice Butts, Community Impact Manager)

9F. Receive Quarterly Report from Bastrop Museum and Visitor Center. (Submitted by: Candice Butts, Community Impact Manager)

## 10. CITIZEN COMMENTS

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at [www.cityofbastrop.org/citizencommentform](http://www.cityofbastrop.org/citizencommentform) before 5:00 p.m. on July 27, 2021. Comments submitted by this time will be distributed to the city council prior to meeting commencement, referenced at the meeting, and included with the meeting minutes. Comments from each individual will be limited to three (3) minutes when read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.*

## 11. CONSENT AGENDA

*The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.*

- 11A. Consider action to approve City Council minutes from the July 12, 2021, Council and Bastrop Economic Development Corporation joint meeting and July 13, 2021, Regular meeting. (Submitted by: Ann Franklin, City Secretary)
- 11B. Consider action to approve the second reading of Ordinance No. 2021-10 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2021 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date. (Submitted by: Tracy Waldron, Chief Financial Officer)
- 11C. Consider action to approve Resolution No. R-2021-72 of the City Council of the City of Bastrop, Texas, designating the Bastrop County Tax Assessor to calculate and certify the Truth in Taxation Tax Rates. (Submitted by: Tracy Waldron, Chief Financial Officer)


## 12. ITEMS FOR INDIVIDUAL CONSIDERATION

- 12A. Consider action to approve the second reading of Ordinance No. 2021-11 of the City Council of the City of Bastrop, Texas amending Chapter 9 – Personnel, Article 9.01, Section 9.01.001, of the Bastrop code of ordinances relating to the adoption of the Employee Handbook, making comprehensive revisions to that handbook; repealing conflicting ordinances and resolutions; including a severability clause, and establishing an effective date, and proper notice and meeting. (Submitted by: Tanya Cantrell, Human Resource Director)

- 12B. Consider action to approve Resolution No. R-2021-71 of the City Council of the City of Bastrop, Texas, approving a lease and maintenance program between the City of Bastrop and Enterprise FM Trust / Enterprise Fleet Management Inc. enabling the City of Bastrop Police Department to lease all the department's fleet vehicles, authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date. (Submitted by: Vicky L. Steffanic, Assistant Chief of Police and Tracy Waldron, Chief Financial Officer)
- 12C. Consider action to approve Resolution No. R-2021-70 of the City of Bastrop, Texas amending the City Council Rules of Procedure; establishing a repealing clause; and establishing an effective date. (Submitted by: Ann Franklin, City Secretary)

### 13. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Thursday, July 22, 2021 at 3:30 p.m. and remained posted for at least two hours after said meeting was convened.



Ann Franklin, City Secretary

